



ST. STEPHEN'S COLLEGE, UZHAVOOR

Affiliated to the Mahatma Gandhi University, Kottayam

ANNUAL REPORT



**Academic Year
2019-2020**

Compiled and Edited by
Internal Quality Assurance Cell (IQAC)

IQAC TEAM

- | | | | |
|----|---|----|--|
| 1 | Chairperson | : | Prof. Jose Thomas, <i>Principal</i> |
| 2 | Representative From Management | : | Rev. Fr. Alex Akkaparambil, <i>Manager</i> |
| | | : | Rev. Fr. Thomas Animoottil, <i>Vicar</i>
(<i>St. Stephen's Forane Church, Uzhavoor</i>) |
| 3 | Education Expert | : | Dr. T. M. Joseph, <i>NAAC Peer Team Member</i>
(<i>Former Principal, Nirmala College, Muvattupuzha</i>) |
| 4 | Co-ordinator | : | Lt. Jais Kurian,
(<i>Asst. Professor & HOD, Dept. of Mathematics</i>) |
| 5 | Representative from Administrative Officers | 1. | Dr. Benny Kuriakose, <i>Vice Principal</i> |
| | | 2. | Sr. Sherly SVM, <i>Office Superintendent</i> |
| | | 3. | Sri. Jasimudeen S, <i>UGC Librarian</i> |
| 6 | Eminent Person from Local Body | : | Smt. Sherly Raju
(<i>President, Uzhavoor Grama Panchayat</i>) |
| 7 | Nominee from Parents | : | Sri. Baby K. K,
(<i>Executive Committee Member, PTA</i>) |
| 8 | Nominee from Industrialist | : | Sri. James Joseph,
(<i>Founder & Director, Jackfruit 365</i>) |
| 9 | Nominee from Employees | : | Sri. Sunil Philip Kavungumparayil
(<i>MD, Akash Pets-Paper Product Industry, Palakkad</i>) |
| 10 | Nominee from Alumni | : | Sri. Vincent V. C,
(<i>Executive Assistant, Administration Dept., Ministry of Defence, Dubai</i>) |

11 Faculty Members

1. Sri. K. J. Sebastian
(Associate Professor & HOD, Dept. of Physics)
2. Sri. Stephen Mathew,
(Asst. Professor & HOD, Dept. of Commerce)
3. Dr. Sincy Joseph,
(Asst. Professor, Dept. of Botany)
4. Smt. Bindu Cherian
(Asst. Professor & HOD, Dept. of English)
5. Dr. Merly K. Punnoose,
(Asst. Professor, Dept. of Hindi)
6. Sri. Thomas K. C
(Asst. Professor & HOD, Dept. of Economics)
7. Smt. Ambili Catherine Thomas
(Asst. Professor, Dept. of Commerce)
8. Sri. Biju Thomas
(Asst. Professor & HOD, Dept. of Zoology)

12 Nominee from Students

- : Devadarshan C. S,
4th Sem Student, M. Sc Computer Science

Principal's Message



Dear Parents and Students,

It is with great pleasure that I welcome you to St. Stephen's College, Uzhavoor.

As Principal I am hugely impressed by the commitment of the management and the staff for providing excellent all-round education for our students in our state of the art facilities. As a team working together, we strongly promote academic achievement among our students. The cultural, sporting and other successes of all of our students and staff are also proudly celebrated together.

St. Stephen's College, Uzhavoor, as an innovative college makes use of the talents and skills of staff, students and parents to provide a wide range of educational programmes and projects. Wholesome participation is encouraged in extra-curricular activities and care is also taken to ensure the well being and happiness of each and every student in the school.

With a long and rewarding history of achievement in education behind us, our college community continues to move forward together with confidence, pride and enthusiasm.

Sincerely Yours.

Thanking you

Prof. Jose Thomas

ST.STEPHEN'S COLLEGE, UZHAVOOR

About Institution

Crowning a hillock in majestic splendour and set against a lush verdant backdrop, St. Stephen's College is the pride of Uzhavoor. The college which belongs to the Knanaya Catholic Arch Diocese of Kottayam is affiliated to Mahatma Gandhi University.

The brain child of the then Bishop of Kottayam, His Excellency Rev. Dr. Thomas Tharayil, the college was established in 1964. Sri. Joseph Chazhikadan ex-MLA and Rev. Fr. Peter Uralil, the first Principal of the college, were the guiding forces behind this noble Endeavour. They were supported and encouraged by the active co-operation of the people of Uzhavoor and a host of well-wishers. In the beginning, St. Stephen's was a Junior College with four batches of Pre-Degree students.

The small step taken in 1964 culminated into a giant leap by the beginning of the new millennium. In 1968 the college was upgraded to the degree level. Today it has gained in strength and size with 4 postgraduate courses, 8 undergraduate courses, a computer centre, a media centre, a network resource centre, an Astroview centre, K.R. Narayanan Study Centre, a full-fledged library and reading room, a language lab, a health and fitness centre, a big auditorium, a ladies' hostel, a well-functioning canteen, a store, spacious staff-rooms, rest rooms for students, a medicinal garden, a vermicompost unit, large grounds for sports and games, ample parking facilities and an indoor stadium.

VISION

St. Stephen's College is an academic fraternity of individuals dedicated to its motto. We strive to reach out to the star of human excellence based on the love of God and service to mankind as modelled in Jesus Christ, in a background of Indian heritage so as to produce intellectually trained, morally upright, socially committed and spiritually inspired citizens.

Translating the vision into action, St. Stephen's College seeks;

- To give quality education that includes the imparting of sound learning, building of character, the spread of truth and the knowledge of God.
- To inculcate moral values, social commitment and dignity of labour among the youth through value education programmes.
- To develop in the students an attitude of reconciliation between man and nature which will help them become peace makers, defenders of the poor and keepers of the environment.

MISSION

Mission of the College for the academic year 2016 - 17: "EXCELLENCE IN EDUCATION".

OUR MOTTO

The motto INTENDENCE IN CAELUM translated "LOOKING UP TO HEAVEN ", suggests the

determination to aim high.

EMBOLEM

The college emblem is symbolic and evocative. The lighted candle represents Jesus Christ, the Light of the World as well as the light of knowledge which dispels the darkness of ignorance.



Alpha and Omega, the first and the last letters of the Greek alphabet symbolize the word of God as the Beginning and the End. The building represents the college while the hills and coconut palm are suggestive of the beautiful and tranquil hilly locale of the college. Encircled in the centre is the "Kallumthuvala" closely associated with St. Stephen, the patron saint of the college. The motto INTENDENCE IN CAELUM translated 'looking up to heaven', suggests the determination to aim high.

Principal's Report 2019-20

I feel extremely proud and delighted to stand before you and present the principal's report for the academic year 2019-20. Indeed, it makes me glad to see that St. Stephen's College has been progressing commendably in different academic spheres, over the years. The year began auspiciously on 6 June 2019 with Holy Mass being celebrated by the Bursar Fr. Santosh Mullamangalathu which was followed by an introductory talk for the students. Some of the facilities that we have introduced this academic year include a modified CCTV Surveillance, a security guard and barrier gates, and also a renovated sound system and a Napkin incinerator, the last two made available by the help of the PTA. In addition, we have been granted a fund of Rupees 35 lakhs from RUSA. Sri Stephen Mathew, Asst. Prof, Dept of Commerce as well as Sri Thomson Devassia Asst. Prof, Dept of Chemistry were awarded PhD from M.G. University. I take this opportunity to congratulate Dr. Stephen Mathew and Dr. Thomson Devassia for their achievements. The following teachers were appointed as Heads of the Department this academic year: Dr. Jisha George, Department of Commerce; Sri. Prince Joseph, Department of Economics; Lt. JaisKurian, Department of Mathematics, and Dr. Merly K. Punnose, Department of Oriental Languages.

Mission of the Year

St. Stephen's College decided to select **Academic Excellence and Enriched Minds** as the mission for the academic year 2019-20.

Student's Council

The Student's council was formed based on the parliamentary form of election on 21 August 2019, with the following elected members as its office bearers, to carry out the various activities of the college:

Chairman	Amal Binu	S5 Economics
Vice-Chairperson	Parvathy Sankar	S5 Economics
General Secretary	Bajiomon Reji	S3 Chemistry
Arts Club Secretary	Devadarsan C. S.	I M.Sc. Comp. Sci.
University Union Counsellor	Alan John	S5 B.Com. (Tax)
University Union Counsellor	Akhil Chandran	S1 Chemistry
Sports Secretary	Jobinson Varghese	S5 B.Com. (Comp.)
III Year Representative	Roshan Roy	S5 Physics
II Year Representative	Albin Raju	S3 B.Com. (Tax)
I Year Representative	Jithin Thomas	S2 English
P.G. Representative	Amal Shaji	I M.Com.
Lady Representative	Varsha K. Anil	S3 Economics
Lady Representative	Parvathy Suneesh	S1 B.Com. (Tax)

Appointments

The following faculty members were appointed during the current academic year:

1. Fr. Benny Thomas Cheriyl, Dept. of English
2. Ms. Sruthy Elsa Jose, Dept. of English
3. Ms. Niya Mathew, Dept. of English
4. Ms. Asha Raju, Dept. of Zoology
5. Dr. Arun Thomas, Dept. of Chemistry

Seminars, Workshops & Invited Talks

As part of its Golden Jubilee Memorial lecture series, the Physics Dept. invited Dr. Joby Joseph, Asst. Prof., St. Thomas College, Thrissur, to address the gathering. This year the Dept. of Commerce conducted a five-day State-level workshop on *Data Analysis in Social Sciences* from 6 August 2019 in association with MG University. The department also organized a one-day state-level seminar on *Academic Publishing in Social Sciences*. The Department of Chemistry organized a national-level seminar on 20 September 2019

where Dr. John Prakash, from the Central University of Tamil Nadu gave an invited talk on the “Chemist’s Future”. The 10th Silver Jubilee Lecture Series of the Commerce Dept. was conducted on 10 February 2020. Dr. Santhosh Mathew from Pondicherry Central University delivered a lecture on the topic *WTO, International Trade & South Asia*.

Invited talks were organized by CEERD, calling TIES Director Dr. Punnen Kurien, Uzhavoor Agricultural Office M. Harris & Associate Professor of St. Thomas College, Pala Dr. Jomy Augustine; Chemistry Dept. calling Asst Prof from CMS College Kottayam Shinu Peter; IQAC calling Brigadier M.D. Chacko; Commerce Dept. calling Vice Chairman (Insurance Institute of India) M.V Thomas, C.A Deepa Varghese, Dr. Stephy Thomas, Baiju Joseph (Sherkhan Pvt. Ltd.), Sri. BabuParambath (Director and Project co-ordinator *Niravu*) and Business Analyst Vijesh M. V.; English Dept. calling Oxford and Lowain University graduate Rev. Fr. Stephen Fawsett; Physics Dept. calling Assistant Professor, BCM College, Kottayam Dr. Elizabeth V John and Women’s Cell calling family counselor Smt. Grace Lal.

NSS & NCC

NSS began this year’s activities by observing Environment Day on opening day with the planting of a tree sapling on campus. A blood donation camp was next organized on 14 June 2019 in association with Kottayam Medical College where 64 units of blood were donated by the staff and students of the college. The unit-level inauguration of the university programme “*വലിച്ചെറിയൽമുക്തകൃഷ്ണൻ ,ഗ്രാമംനഗരംപദ്ധതി*” by the Principal Sri. Jose Thomas was on 17 June 2019. Second year NSS volunteers lead in the cleaning of the campus.

The NSS and NCC units jointly celebrated International Yoga Day on 21 June by presenting a yoga demo to the whole college. A mini camp for second year NSS Volunteers was held on 22 & 23 June 2019 in the college campus. To observe Anti Narcotics Day, as per the directive of the Deputy Director to flag off an awareness campaign that lasts 90 days, an inter-departmental quiz competition & a talk by Fr. Dr. Mathew Kureethara (Chief Editor, APNADES) was organized on 25 & 26 June 2019 respectively. The short film “*VIRAMAM*” made by the NSS unit on narcotic abuse was also screened in the college auditorium.

A Tik Tok video Competition was conducted to observe Social media day (30 June 2019). Saplings were planted in and around the campus on 1 July 2019 to commemorate the 150th anniversary celebrations of Gandhiji. On 12 July 2019 vegetable

cultivation began in earnest on campus by NSS volunteers, behind the new block.

Several camps were conducted by NSS: the first was a free eye testing camp by a seven-member team in conjunction with Fathima Eye Care Hospital, Pala on 22 August 2019. An orientation Camp for First year NSS Volunteers was conducted from 24 -25 August 2019 where they had sessions on Yoga training, Paper Pen, Paper Bag, Paper cover manufacture, etc. The Special Camp “Suvarnam 2019” was held at Peruva Govt. VHSS for Girls, from 7-13 September 2019 and was attended by about 100 NSS Volunteers. Inaugurated by Mons Joseph MLA, the students were provided varied inputs by diverse resource persons on many useful topics.

On 24 September 2019, the NSS Golden Jubilee Day Rally from the College to Uzhavoor Town was flagged off by the Principal Sri. Jose Thomas. As per the directive from the Director of the College Education Department, a pledge was taken by all the staff and students in connection with Gandhi Jayanthi on 1 October 2019. On 2 October 2019, Gandhi Jayanthi was observed by the NSS & NCC units by cleaning Uzhavoor Town and K.R. Narayanan Memorial Multi-Speciality Hospital, in association with Uzhavoor Grama Panchayath. The NSS calendar was released on 31 December 2019.

As part of ‘Swachta Pakhwada’, on 14 December 2019 the NCC Unit organized an anti-plastic rally, a flash mob, guard of honour, a public meeting at Uzhavoor Town against plastic, distribution of paper pen and paper bags made by NCC cadets, and plogging of 22kg of plastic waste from Uzhavoor Town with a no plastic message delivered by the commanding officer Col. Jose Kurian.

The NCC conducted its all Kerala NCC Fest – Commando 2020 on 18 January 2020 where there were almost 100 participants. It was at the fest that the NCC website was launched and former cadets honoured. The NCC Alumni Association was also inaugurated at this event. The NCC also conducted the 10-day NCC camp from 22 January – 1 February 2020 on campus.

The NCC had a combined Republic Day celebration with the Student Police Cadets, Scouts & Guides of OLLHSS, Uzhavoor at the school parade ground. The Republic Day message was delivered by the President of Uzhavoor Grama Panchayat Smt. Sherly Raju.

Curricular and Co-Curricular Activities

On opening day, in connection with World Environment Day, fruit trees were planted department-wise in and around the parking area. The M.Sc. students of the Physics Dept. had their project presentation on 7 June 2019. The Department of English, marked the death of Girish Karnad on 11 June 2019 by organizing a meeting in his remembrance. The Department also observed Reading Month beginning June 19 by observing Reading Day calling it “Kithabi Days” where faculty members of the department as well as the Department of Oriental Languages and the Librarian introduced various books to the students. A quiz was also organized that day as part of the celebrations.

On 24 June 2019 an orientation programme for S1 students & first year PG students was conducted by Eldo Paulose. The Department of Commerce conducted the 4th inter-departmental penalty shootout competition on 28 June 2019 with Physics Dept. emerging the winners. A Motivational talk by Vijesh M.V., Analyst of Ernst & Young and Alumni of Commerce Department, was arranged for their students on 28 June 2019.

Merit Day was held on 4 July 2019 with the chief guest being Dr. P.G. Sankaran, the Pro Vice-Chancellor of CUSAT, and prizes were distributed to the students for their academic and extra-curricular excellence in the previous academic year.

11 students secured A+ & 56 students secured A grade in the final exams, & they were awarded prizes for their achievement. 35 prizes were awarded by the various departments as part of the scholarships. The PTA awarded prizes to the top scorers for PG and UG in each department as well as for the best projects. There were also more than 20 general endowments awarded to various students, mainly for the NCC & NSS.

On 5 July 2019 a *Live Budget Analysis* for M.Com Students was conducted by Sri. CA Kurian V. John. An Orientation programme on *Insurance Awareness* by Kottayam Insurance Institute was also arranged for the other Commerce students. Sri M.V. Thomas – Vice Chairman, Sri M.J Varghese – Council Member and Smt. Latha - Secretary of the Institute lead the session.

On the same day, to commemorate the 25th death anniversary of Vaikom Mohammed Basheer the Malayalam Department conducted a quiz competition and the English Department had a *premalekhanam* competition. In addition, a book exhibition of KesavDev and Basheer was organized in this regard.

Reflections-94 was the meet up of the 1994-97 alumni batch of the Physics Dept. on 13

July 2019. Fresher's Day and all the associations' inauguration were held on 26 July 2019. A Photography competition on the topic "Nature" was organized by the Zoology Dept. on 27 July 2019 for the students.

The Commerce Department organized a 5 day Short Term course on *Data analysis & Academic Writing in Social Science* from 6 - 10 August 2019. 52 researchers and academicians from various colleges in Kerala participated in the workshop. On 19 August 2019, Dr. Stephy Thomas, Vice Principal & Assistant Professor in Statistics in BCM College, Kottayam took a class on *Data Analysis* for II M.Com students.

A State-level M.Com. project presentation competition was conducted by the Commerce Dept. on 20 August 2019 with 40 participants taking part. On 22 August 2019 CEERD distributed seeds & grow bags to its members & introduced steel glasses in the campus as part of a green initiative, in addition to beginning the *Onathinorumuram Pachakkary* Challenge. On the same day, the English Dept. invited faculty member of BCM College, Kottayam Smt. Rashmi Nair and online English tutor Sri Harry C. Joseph to talk about career options. On 29 August 2019 Zero Shadow Day was observed by the Department of Physics which recreated the famous Eratosthenes experiment to measure the circumference of the Earth in collaboration with St. Pius X College, Rajapuram and Nirmalagiri College Kuthuparambu. CEERD conducted a one-day hands on skill training in glass painting & jewellery making on 31 August 2019.

A Costume day competition was conducted by the English Dept on 3 September 2019. Grow bags were prepared for vegetable cultivation by CEERD on 16 September 2019 and on 19, roof top vegetable cultivation began. A class was arranged on *Online Trading* for II B.Com students on 20 September 2019. Sri Baiju Joseph of Sharekhan Pvt. Ltd. was the resource person.

On 2 October 2019 CEERD provided training to students to produce green products with coconut leaves, paper, etc. The Commerce Dept. also had its alumni meet on that day with its former faculty members and students actively participating in the event. On 3 October 2019, a class was arranged on *Waste Management and Organic Farming* for III B.Com students by the Commerce Dept. Sri. Babu Parambath, Director & Project Co-ordinator, Niravu, Calicut was the resource person.

On the same day CEERD held the Paristhithy Mithra Award function where green protocol was observed. The function was inaugurated by Dr. Sabu Thomas, Vice-

Chancellor of MG University. This year's awards were presented to Tropical Institute of Ecological Sciences in the institutional category and Sri Sukumaran Nair, secretary of Pampa Parirakshana Samithy in the individual category. 4 October 2019 saw the inauguration of the College union by the well-known Malayalam poet, lyricist and journalist Ezhacherry Ramachandran. On 15 October 2019 Sri C.A. Kurian V. John conducted a state-level one-day workshop on Accounting Standards. The Physics Dept. organized an e-waste management workshop by Dr. Shibulal A.L. on 28 November 2019.

As part of its Golden Jubilee Celebrations, the alumni association of the Department of Economics organized a panel discussion consisting of eminent panel lists on 16 December 2019, called "Industrial Investment in Kerala: Opportunities and Challenges". The release of *Bulls Eye Vol. IX* (an in-house publication of the Commerce Department) was on 19 September 2019. The General alumni meeting of the college was held on 22 December 2019 with Sri Mons Joseph MLA as the chief guest. A half-day seminar on *GST Law Registration & Renewals* was conducted for all the students of the Commerce Department on 31st December 2019 by Binish T. from the Commerce Academy.

On 1 January 2020 the Campus Radio Talent Hub, under the aegis of the English Dept., was revived. On the same day the department was visited by their 2014-17 Alumni batch who also interacted with the students. On 4 January 2020 CEERD provided training to students in making paper bags, paper pens and cloth mats. The closing ceremony of the Golden Jubilee Celebrations of the Economics Association was held on 3 January 2020 where former Chief Justice of the Madras High Court Dr.K. NarayanaKurupu was the chief guest. The Malayala Samajam conducted an essay competition on the topic *Paristhithi sauhridasusthiravikasanana Keralam entekazhchapadil* on 7 January 2020.

A photo exhibition entitled "Kuttanad Floods" by eminent photographer Kajal Deth was organized by the Photography Club on 10 January 2020. This was to create an awareness about the flood victims as well as make a small donation for the same through the sale of postcards. On 16 January 2020 the students, faculty and non-teaching staff of the college, under the leadership of Smt. Minni Philip, the co-ordinator of the anti-narcotic cell, took a pledge against the use of narcotics. The same day, a career orientation programme was provided for the final year students of the English Dept. by Sri Shaji M. George of Career Launcher on career options.

On 17 January 2020, CEERD organized a field trip for its members to Iravikulam National Park, Munnar. A short film by the Zoology Dept. *Nishantham*, in connection with Bird Club international, was produced and screened at the International Rain Film Festival in Kumarakom on 18 January 2020, attended by five students escorted by faculty member Sri. Biju Thomas.

From 21-22 January 2020 the college arts festival was held with the active participation of all the departments. On 23 January 2020, a food fest named “Uppum Mulakum” was organized by Women’s Cell for developing entrepreneurial skills among girl students of the College with more than 40 participants cooking up a variety of items. Commerce Department won the overall championship.

To create awareness, the counselling cell of the college organized an awareness programme on 28 January 2020 by inviting Fr. Sijo Chennadan CMI popularly known as RJ Father to talk to the S6 & S4 students on socio-political & psychological issues of the youth. On that day, “Grow the leader in you” a Leaders Training Program was organized by the Commerce Department for its students. The resource person was Anusha Shanty. 27 leaders from B. Com. and M. Com. participated in the program. The same day, the Physics Dept. conducted an inter-departmental science quiz competition which was organized by the 1st year M.Sc. students.

On January 31 2020, the Mathematics Department held a Mathematics exhibition. The next day they hosted “Mathletics”, the inter-collegiate Mathematics fest as well as the Prof. K.M. Joseph Endowment Lecture by Dr. G. Indulal – Associate Professor of St. Aloysius College, Edathua. About 20 participants took part in the fest.

Tibetan poet and activist Tenzin Tsundue conducted an Interactive session with the students of the English Dept on 6 Feb 2020. On 7 February 2020, the English Dept. hosted the inter-collegiate fest “Ignatia 2020” with more than 100 participants from various colleges. The Commerce Fest *La Caza* was held on 15 February 2020. About 130 students from different colleges participated.

Women’s Day Celebrations were held on 18 February 2020 with Smt. Ancy Philip, Principal Counselor, Family Court, Moovattupuzha as the chief guest. She delivered a talk on ‘how to prepare for a good family life’. The Miss St Stephen’s Competition and St. Stephen’s Vanambadi competition were organized as part of the celebrations. Miss. Sona Stephen of Mathematics Department was selected as St. Stephen’s Vanambadi. Miss. Ahallya Bharathy B.A. of the English Department was selected as Miss St.

Stephen's.

The Physics Department had science day celebrations by conducting an interdepartmental debate competition as well as a sky watch session on 26 February 2020. The Zoology Department gifted each department with a money plant bottle as part of Science Day. On 28 February 2020, the Mathematics Department. conducted an inter-class quiz competition.

This year three new certificate courses were begun by the Commerce Dept:

- *Insurance*
- *Microsoft EXCEL (MOU with ENBRIG)*
- *Tally- ACE (MOU with Global Bright Academy Pala)*

CEERD also conducted a certificate course on Environment & Sustainable Development – Training & Practices in which S6 students joined. Women's Cell organized a Certificate Course in Yoga for female students with Dr. Daniel K.A. as the resource person. 14 students have successfully completed this course.

Our faculty members continue to keep the academic flag flying high especially by becoming members of various academic bodies.

- Sri. Jose Thomas is a member of the Mathematics UG Board of Studies & served as the subject expert for the selection of assistant professors as well as the screening committee for the promotion of college teachers;
- Dr. Benny Kuriakose is a member of the Physical Education UG Board of Studies, Chairman of the PG Expert Committee, Chairman of S5 CBCS examination, Chairman of S1 M.Phil, S3 MPed& S1 B.PEd Examinations, Expert for the Selection of Sub Inspector of Police and Police Constable in P. S. C., Kerala, Subject Expert of the screening committee for the promotion of college teachers and sub committee member to finalize the panel of selectors for the various M.G University teams;
- Smt. Minni Philip is Chairman of S5 Physics UG CBCS Examinations.
- Dr. Stephen Mathew is Deputy Chairman of Commerce UG & PG CBCS Examinations.
- Sri. Jasimudeen S. served as a resource person to 10 National and 4 international workshop/conferences, Offers Consultancy in Academic Digital literacy and is a

resource person in the two weeks training to college teachers offered by M.G University.

- Lt. Jais Kurian was appointed as the second officer in charge of the combined annual training camp at Kuravilangad.
- Dr. Sincy Joseph was included in the P. S. C. Question paper setting panel;
- Smt. Bindu Cherian was appointed as the question paper setter of Kerala University Examinations.
- Sri C.A. Kurian V. John served as OBSERVER for the chartered accountant examination in November 2019.
- Dr. Stephen Mathew has received an award for outstanding Academic contributions by ENBRIDGE.
- Smt. Tina Jose acted as the quiz master at Lit Quiz, the quiz competition organized by the English Dept. of Deva Matha College, Kuravalingad.

Sri. Thomas K. C, Sri. Biju Thomas, Sri. Jimmy James and Sri. Aby Jimson are members of the Board of Studies of their respective departments. Smt. Ambili Catherine Thomas of the Commerce Department is a member of the University Vigilance Squad.

The faculty were also involved in bringing out publications: Smt. Asha Raju of the Zoology Dept brought out *A short Introduction to Caenorhabditis Elegans*; Smt. Tina Jose of the English Department released her travelogue *Wandering Woman* and assisted in the publication of study material for S1 and S2 General English, and Sri. Jimmy James of the English Department co-edited for MG University *Acts on Stage, Nature Anthem, Voices from the Margins* and *Rubrics of the Mind*.

In addition, Sri Thomas K.C. was awarded the Best Co-ordinator's Award for the conduct of the Mock Parliament. Health Infonet- the Health Literacy Portal started by the college was selected as one of the Best Proposals for the 'One MP One Idea Competition'. More than 5000 individuals have joined the online modules of this portal. Also the Course Proposal on Academic Communication and publishing proposed by Sri. Jasimudeen S. was accepted by the MG University Syndicate for M Phil/PhD. Sri Jasimudeen S. also participated as a resource person in more than 15 research methodology/ academic publishing workshops for faculty members & research scholars in various universities & colleges across South India.

Sports and Games

The Department of Physical Education began organizing coaching camps in Football, Volleyball, Ball Badminton, Shuttle Badminton, Judo, Table Tennis, Taekwondo, Weight Lifting, Kabaddi, Kho-Kho and Athletics from the first week of June and the teams participated in the M.G. University Inter Collegiate Championships.

The Mahatma Gandhi University Physical Education P.G restructuring Workshop was held in our college from 10- 12 January 2019. More than fifty experts from within the state participated in the workshop.

- The football team won a Bronze medal in the MG University south zone inter collegiate football tournament held at S.B. College, Changanassery.
- The college Football Team also won second place in the Baseliious Trophy in the All Kerala inter-collegiate football tournament.
- In addition, the football team won 2nd prize in the 4 by4 football competition at St. George College, Aruvithara.
- Arun Das of S6 Mathematics got a Bronze Medal in the M.G University Judo championship at M.E.S. College, Nedumkamdom. He also got a Gold medal in the Mr. Kottayam Best Physique Competition.
- Nevil T. Saji of S2 Economics got a Gold medal in the Kurashi Championship held at S.H. College, Thevera and a Bronze medal in the M.G. University Wrestling Competition held at St. George College, Aruvithara.
- Arnold Joseph of S4 M.Com got a Bronze medal in the M.G. University Judo Championship held at SreeSankara College, Kalady. He also got a Bronze medal in the Kerala State Wrestling Championship.
- Amala Maria Sunny of S2 Economics got a Gold medal in the Kerala State Junior Cross Country Championship. She also got a Silver Medal in the 5000M race and a Bronze Medal in the 3000M race in the Kottayam District Athletic Meet.
- Amala Raju of S1 Economics got the Silver Medal in the Kottayam District Athletics Meet held at the Pala Municipal Stadium.

The 32nd Bishop Tharayil and 31st Sr. Goretti Memorial All Kerala Intercollegiate Volleyball Tournaments for Men and Women were conducted in the indoor stadium from 30 January – 04 February 2020. World Veteran Athlete and Ex. M.L.A. Sri. M.J. Jacob inaugurated the tournaments. Kerala, Calicut and Mahatma Gandhi Universities

participated in the tournaments. St. Thomas College, Pala and S.N.G. College, Chelannur won the 1st and 2nd places respectively. Assumption College, Changanacherry was the winner of the Sr. Goretti Memorial Trophy and the Runner-up was Alphonsa College, Pala. Rev.Fr. Michael Vettikkattu, Vicar General, Archeparchy of Kottayam distributed the prizes.

The 15th Bishop Kuriakose Kunnacherry Sacerdotal Golden Jubilee Memorial All Kerala Intercollegiate Football Tournament for men was held from 5-7 February 2020. Nirmala College, Muvattupuzha and Marthoma College, Thiruvalla secured first and second places in the tournament respectively. Former student and Intelligence DYSP Sri Biju K. Stephen distributed the trophies.

The intramural sports and games were conducted on 19,23 and 24 January 2020. Subin Biju of S6 Economics and Anjaly Biju of S2 English emerged as the individual champions.

Achievements of Students

- Cpl. Christopher Thomas of S4 Physics was selected as the best NCC Cadet of Kottayam group among 5 districts.
- Aswathy B. Nair of S4 Mathematics & Jinu Joy of S4 B.Com. participated in the pre-Republic Day camps.
- Abhijith R. Of S6 Economics participated in the All India Trekking Camp at Belgaum, Karnataka.
- Jacob Saju of S6 Mathematics participated in the Advanced Leadership Camp at Coimbatore.
- Jins Joy of S4 B.Com & Aswathy B. Nair of S4 Mathematics participated in the Inter-group competition held at Palakkad.
- Jayalal J.M. of S4 Physics, Jeevan M. James of S4 Physics, Jibin John of S4 B.Com., Jacob John of S4 B.Com. and Mohith Manoharan of S4 Economics were selected to the army attachment camp at Pangode, Thiruvananthapuram
- Jomymol Joseph of S6 Zoology, Sruthy Gopinath of S6 English, Vivek R. Nair of S6 Physics and Christopher Thomas of S4 Physics were selected to the 'Ek Bharat Sreshtha Bharat' all India Programme (EBSB) at Kasargod
- The NCC Unit of the college won 2nd prize in the Group Dance on National Integration at Newman College, Thodupuzha

- The NCC team from the college won 2nd prize in the quiz competition at Govt. College, Manimalakunnu
- Shiby Joseph of S6 Mathematics won 1st prize in the Paper Presentation competition at Baselius College, Kottayam and 2nd at B.C.M. College, Kottayam
- The quiz team from the Mathematics Department won the 2nd prize at Alphonsa College, Pala; 3rd prize at Newman College, Thodupuzha, and 3rd prize at St. Thomas College, Pala
- Jismon and Mareena of the Mathematics Department. won 1st& 2nd place respectively in the Math Model competition at BCM College, Kottayam
- Arun Das of S6 Mathematics won 2nd prize in the Geometrical Chart Preparation competition at Baseliious College, Kottayam
- Ajay Das of S2 English Voc. won 1st prize in the PUB-G competition held at CMS College, Kottayam
- The college team won 3rd prize in the model parliament competition & Jewel Raju won the Best Parliamentarian award
- Christy Joy and Ajay P Anil of S4 Zoology got the 2nd prize in the quiz competition organized by S.B. College, Changanassery
- Seethalakshmi, Aleehsa, Aswathy Pradeep and Ameena Beevi of S1 Zoology won 1st in the treasure hunt competition organized by the Zoological Society of Kerala (Pala zone).
- Seethalakshmi of S1 Zoology won third position in the just a minute competition organized by the Zoological Society of Kerala (Pala zone).
- Alwin Philip of S4 Zoology received 2nd prize in the Spell Bee Competition at the Zrishti 2020 Fest, organized by S.B. College, Changanassery.
- Anagha S. Nair of S4 Mathematics got A grade for Bharatnatyam at the MG University youth festival
- Jyothis Cyriac of S6 English got A grade for Malayalam Elocution at the MG University youth festival
- Amal Ajayan of S6 BCom got A grade for Kavithaparayanam at the MG University youth festival
- AnanthuSabu of S6 BCom got A grade for Light Music (Indian – Male) at the MG University youth festival

Ongoing Activities

In addition to the above, a large number of activities take place within St. Stephen's walls on a regular basis. As is usual, Onam and Christmas celebrations were held in the college. CSM & Jesus Youth conducted daily rosary & weekly prayer meetings. The Anti-Narcotic Cell conducted regular inspections in the campus as well as awareness classes. The Career & Placement Cell organized career orientation programmes and students were placed in companies like MRF Ltd., Wipro, BPCL, etc. The Library organized orientation classes for various departments.

This year too many of the students and staff were involved in flood relief activities. In addition, Snehanidhi collected funds from the staff regularly to aid poor and needy students of this college. Another venture was by the Commerce Department where they offered noon meals once every month to *Akasa Paravakal*. The Commerce Dept. also conducted Career Guidance classes for its final year students by bringing various resource persons. Teacher's Day was another occasion celebrated by the students of the various departments to show their respect for their teachers.

The Celine K. Joseph Memorial All Kerala 23rd Intercollegiate Quiz & Seminar Presentation competitions were conducted this year by the Physics Department successfully on 18 December 2019. The Zoology Dept. collected water samples of Uzhavoor Panchayath for bacteriological analysis and submitted the report to the health authorities. There was also a water quality analysis. The Zoology Department continues to maintain a vibrant medicinal garden, aquarium, vermiculture unit and pot-based apiculture. In addition, they actively participate in the activities of Bird club international in tandem with Jayaraj Foundation.

Retirement

On 30th July 2019 administrative staff member Sr. Josin retired from service. The following teachers and administrative staff are due to retire from service after having rendered meritorious and selfless, dedicated service to this prestigious centre of higher learning:

1. Myself, Sri Jose Thomas, Principal
2. Dr. Benny Kuriakose, Vice-Principal
3. Smt. Minni Philip, HOD, Dept. of Physics
4. Smt. Mercy Kurian, Dept. of Physics
5. Smt. Aniamma E.J., Lab Assistant (Zoology)

Conclusion

Before concluding, I would like to thank our patron Mar Mathew Moolakkatt, the Arch Bishop of Kottayam; our Manager Rev. Fr. Alex Akkaparambil; the Corporate Education Secretary Rev. Fr. Philmon Kalathara, and the Governing Body chairman Mar Joseph Pandarasseril, for their invaluable support rendered to this college. Let me also express my sincere gratitude to the management, teaching & administrative staff members of the college, and specially my dear students for their relentless and unabated commitment & support rendered to me for carrying out the duties of my office effectively. Thank you all once again.

Achievements

- ✦ **Dr. Benny Kuriakose (Physical Education)**
 - Member, Board of Physical Education
 - Chairman, PG Expert Committee
 - Member, Board of Studies -UG (Physical Education)
 - Chairman, I Sem M.Phil, III Sem MPed& I Sem B.PEd Examinations
 - Chairman, 5th sem cbcss examination
- ✦ **Prof. Jose Thomas**
 - Member, Board of Studies -UG (Mathematics)
- ✦ **Prof. Minni Philip**
 - Chairman, V Sem UG CBCS Examinations (Physics)
- ✦ **Dr. Stephen Mathew**
 - Deputy Chairman, UG & PG CBCS Examinations (COMMERCE)
- ✦ **Sri. Thomas K. C**
 - Member, Board of Studies -UG (Economics)
- ✦ **Sri. Biju Thomas**
 - Member, Board of Studies -UG (Zoology)
- ✦ **Sri. Jimmy James**
 - Member, Board of Studies -UG (English)
- ✦ **Sri. Aby Jimson**
 - Member, Board of Studies -UG (Bio-Chemistry)
- ✦ **Smt. Ambili Catherine Thomas**
 - Member, University Vigilance Squad

NEW COURSES STARTED : 3

- ✦ **Certificate Course in Insurance** in association with Insurance Institute Of India organised by Commerce Department
- ✦ **Certificate Course in Microsoft EXCEL (MOU with ENBRIG)** organised by Department of Commerce
- ✦ **Certificate Course in Tally- ACE in (MOU with Global Bright Academy Pala)** organised by Department of Commerce

CURRICULUM ENRICHMENT PROGRAMMES

INVITED TALKS : 18

Resource Person	topic	Organised by
Mr. M.V Thomas, Vice Chairman (Insurance Institute of India)	<i>Insurance Awareness'</i>	Commerce
Mr. C.A Deepa Varghese	<i>Path to Chartered Accountancy</i>	Commerce
Dr. Stephy Thomas	Data Analysis	Commerce
Sri. Baiju Joseph (Sherkan Pvt. Ltd)	Online Trading	Commerce
Sri. BabuParambath (Director and Project coordinator Niravu)	Waste and Management and organic farming	Commerce
Rev. Fr. Stephen Fawsett, Oxford and Lowain University graduate	Science and Religion	English
Sri. Joby Joseph, Asst. St. Thomas College, Thrissur	Nano Technology	Physics
Dr. Elizabeth V John, Assistant Professor, BCM College, Kottayam	Opportunities in Physics	Physics
Mr. Shinu Peter, Asst. Prof. Dept of Chemistry ,CMS College, Kottayam	Chemistry in everyday life	Chemistry
Dr. John Prakash Asst. Prof. Central University of Tamilnadu	Chemist's Future	Chemistry
Brigadiar M.D Chacko		IQAC
Dr. Punnen Kurian, Secretary TIES	Environmental Protection	CEERD
Mr M.Haris, Agriculture Officer Uzhavoor	Organic Farming	CEERD

CURRICULAR ENRICHMENT PROGRAMMES

- ❖ Subject updating seminar by III B.com students was held on 27th June 2019 on the topic Online '*Food Delivery Apps*' and '*Circular Economy*'.
- ❖ On 5th July 2019, '*Live Budget Analysis*' for PG Students was conducted by Sri. CA Kurian V John.
- ❖ On 15/07/2019, Subject updating seminar by II B.Com was held on the topic '*Union Budget Analysis*'.
- ❖ Subject updating seminar by II M.Com students on the topic '*Mergers and Acquisitions*' in the banking sector was held on 24/09/2019.

- ❖ Department of English observed Reading Month, called “Kithabi Days”, starting from June 19.
- ❖ Library Orientation classes for various departments.
- ❖ Zero shadow day observed by the department of physics which *recreated the famous Eratosthenes experiment to measure the circumference of the Earth* in collaboration with St. Pius X College, Rajapuram and Nirmalagiri College, Kuthuparambu.

FACULTY DEVELOPMENT PROGRAMMES

Programmes	Number
Refresher /Orientation courses	4
Summer / Winter schools, Workshops, etc.	8
UGC – Faculty Development Programme	0
Seminars (International) participation	3
Seminars (National) Participation	8
Seminars (State) Participation	5
Resource person	2
Programmes	Number
Refresher /Orientation courses	Jasim, Navitha (2) , Tina
Summer / Winter schools, Workshops, etc.	2
UGC – Faculty Development Programme	1
Seminars (International) participation	3 (Jasim)
Seminars (National) Participation	8 (Jasim)
Seminars (State) Participation	12
Resource person	7

RESULT ANALYSIS 2018

Department	Students appeared	Students passed	A+	A	B+	B	C	D
B. Com CA	47	40	3	23	0	4	7	3
B. Com Fin. & Tax.	42	40	1	7	0	13	15	4
Chemistry	26	22	1	7	0	12	2	0
Economics	45	20	1	1	0	8	9	1

English Lit	35	24	0	2	0	6	6	10
English Voc	20	7	0	0	0	2	3	2
Mathematics	25	24	3	6	0	7	7	1
Physics	29	21	2	5	0	8	5	1
Zoology	28	23	0	5	0	6	10	2
M. Com	17	16	0	2	7	7	0	0
M. Sc (Phy)	10	7	0	0	4	3	0	0
M. Sc (Chem)	14	14	0	0	7	7	0	0
M. Sc(Comp)	5	1	0	0	0	1	0	0

STUDENT SATISFACTION SURVEY

- ❖ Feedback from students about the course
- ❖ Feedbacks from students about the Department & Faculty
- ❖ Feedbacks from parents about the curriculum

RESEARCH , INNOVATION AND EXTENSION

- ✪ PhD pursued by 16 Teachers
- ✪ Two faculty members approved as research guides.
 - Dr. Sincy Joseph (Botany)
 - Dr. Merly K Punnoose (Hindi) with one student got registration.
- ✪ Dr. Stephen Mathew awarded Ph.D
- ✪ One major research project proposal submitted to IMPRESS by Dr. Sincy Joseph
- ✪ Implemented Best Project Award by Research Cell
- ✪ Published Peer Reviewed Multi disciplinary Research Journal-*AUREOLE* -2017 with ISSN No. (Print -2249-7862)

PAPER PRESENTATIONS

- ❖ **Dr Jisha George**
 - “An evaluation of the export performance of special economic zones in India with reference to Cochin Economic Zone” - H.H.M.S.P.B. NSS College for women, Neeramankara, Thiruvananthapuram
- ❖ **Dr. Sincy Joseph**

“Bacteriological analysis of drinking water samples of Uzhavoor Panchayat”

National Seminar, Alphonsa College, Pala -19th & 20th -June-2018.
- ❖ **Dr.Merly K Punnoose**
 - “Tesari Kasam Kahani Aur Film Ke Sandarbh Mein” – National Seminar, Alphonsa College, Pala -20-July-2018.
- ❖ **Sri Jasimudeen**
 - “Digital Initiatives for enhancing quality in teaching and learning”- St. Aloysius, Elthuruthu, 15-16 June 2018
 - “Health literacy and university libraries, International workshop on research methodology”, school of Behavioural sciences , M.G Uty, 15 th Dec 2018
 - “Bibliographic Reference Management Softwares”, International workshop on mixed methods research, 23-24 Feb 2019.

BOOK/ARTICLE PUBLICATION

- ❖ **Dr.Merly K Punnoose**
 - Book : “Stri Vimarsh Aur Prabha Khaitan Ke Upanyas”, Vidya Prakashan, Kanpur(ISBN)
- ❖ **Smt. Tina Jose**
 - Article published in the online news portal woodpecker news – “Vismayapikunna Armenian Kazhchakal”
 - Article published in *Yatra* magazine entitled “Uzbekintay Ullarinju”
 - Assisted in the publication of study material for S1 and S2 General English

ACHIEVEMENTS OF FACULTY

- ❖ **Smt Tina Jose**
 - Selected as one of 30 best readers in India by the Booklet application – a platform designed to Make India read

- Appreciated for donating hair to Madat Trust for making wigs for cancer patients
- Wrote subtitles for the hit youtube short film *Kunni* (February 2019)
- Assisted with scripting for the dance choreography *Itihaas – Era of the Empires* (Show in April 2019)

EXTENSION ACTIVITIES

- ✦ **Dr. Benny Kuriakose** served as the following officials
- ✦ Memembr , Sub committee to finalize the panel of selectors for the various M.G Universtiy teams
- ✦ Served as Expert for the Selection of Sub Inspector of Police and Police Constable in P. S. C., Kerala
- ✦ Subject expert of the screening committee for the promotion of college teachers
- ✦ **Sri Jose Thomas**
- ✦ Subject expert of the screening committee for the promotion of college teachers
- ✦ **Sri. Jasimudeen**, Librarian ,Served as Resource person to various institutions
- ✦ (10 National and 4 international workshop/conferences).
 - Offer Consultancy in Academic Digital literacy
 - Resource person in the two weeks training to the college teachers by M.G University
 - Health Literacy Dissemination website/ portal launched
- ✦ **Lt. Jais Kurian**, Asst. Professor , Department of Mathematics Served as Resource person & Quiz Master in various Intercollegiate Mathematics Quiz Competitions
- ✦ **Lt. Jais Kurian** was appointed as the second officer in charge of the combined annual training camp at Marngattupally
- ✦ **Lt. Jais Kurian** was appointed as the Board member of B certificate exam
- ✦ **Dr. Sincy Joseph** , Dept. of Botany included in the P. S. C. Question paper setting panel
- ✦ **Smt. Bindu Cherian** was appointed as the question paper setter of Kerala University Examinations
- ✦ Many Faculties served as the question paper setters of various autonomous colleges.

EXTENSION ACTIVITIES – SEMINARS

- Five Days State level workshop on *Data analysis in Social Sciences*
- State level M.Com project presentation competition – 40 participants
- One day state level seminar on Academic Publishing in Social Sciences by Dr. S .Kevin

EXTENSION ACTIVITIES – NSS

**Secured Certificate of Merit from M. G. University
for the Best NSS Unit**

- ✦ Environment Day Celebration
- ✦ International Yoga Day celebration
- ✦ Blood donation camp
- ✦ Flash mob in connection with Anti-Narcotic Day
- ✦ Seven Day Special Camp: Kulasekharamangalam
- ✦ Distribution of Food kits and headed the cleansing activities in the flood affected area;
- ✦ Clean Uzhavoor town campaign
- ✦ Training of paper pen, bag, file & mat to the students of St Stephens College , St. Thomas College Pala and to the Kudumbasree Members
- ✦ AIDS Day rally & awareness magic show
- ✦ Released Punarjani- publication
- ✦ Release of *Harithapathrika* Volume 1: December 12
- ✦ Breast cancer Awareness & Check up
- ✦ X'mas celebration with sevagramorphange members
- ✦ Undertook House construction & Vayanasala cleaning
- ✦ Road safety message rally & awareness class

- ✧ Medical check up for teaching & non-teaching staff
- ✧ Released Karshika calendar
- ✧ Training on the conversion of used tyres into plant pots

EXTENSION ACTIVITIES - NCC

- ✧ Actively participated in the flood relief operations at Vaikom Taluk
- ✧ Participated in the District AIDS Day rally at Kuravilangadu
- ✧ Orphanage Visit
- ✧ Trekking
- ✧ Regular Blood donation
- ✧ Cleaning the premises of Sub treasury uzhavoor
- ✧ Honouring Ex- NCC Cadet Col. K. N. V. Achary (Alumni 1969 Batch)

EXTENSION ACTIVITIES - CEERD

- ✧ Awarding Paristhithi Mithra 2018
- ✧ Certificate courses Initiated
- ✧ Seminars
- ✧ Mushroom Cultivation
- ✧ Observance of World Food Day
- ✧ Field visit to KSS
- ✧ Training in Paper Pen, Paper Bag and Cloth Mat Making
- ✧ Initiated Vermi Compost unit in the campus
- ✧ Donated food kits to flood affected Families at Ezhumathuruthu.
- ✧ Donated note books to the flood affected students in Kottayam District.

INFRASTRUCTURE AND LEARNING RESOURCES

- ✧ Blessing of Indoor Stadium
- ✧ Blessing of new Ladies Hostel
- ✧ Auditorium renovation
- ✧ Private Store catering to students stationary needs
- ✧ Sufficient Toilet Facilities
- ✧ Establishment of DST-FIST Lab and Network Resource Centre.
- ✧ Napkin Incinerator was installed by PTA fund
- ✧ Zoology & Botany instrumentation room
- ✧ Language lab
- ✧ Computer Labs associated with five department
- ✧ Installation of more water drinking coolers
- ✧ CCTV Surveillance
- ✧ FIST Network Resource Centre

LIBRARY

Total No of Books	:	33737
<u>General Section</u> (Lending books)	:	29833
<u>Reference Section</u> (Reference books)	:	3904
Added books (2015-16)	:	241 (1.75 Lakhs)
Added books (2016-17)	:	814 (3.65 Lakhs)
Added books (2017-18)	:	74 (Rs. 32203/-)
Added Books (2018-19)	:	59 (Rs. 7477)
Total No. of Journals/ Magazines	:	44
Journals	:	14
Periodicals	:	30

Online Database

Resources via INFLIBNET NLIS: E-journals-4000+ & E-Books-1,25000+

The library subscribes 9 News Papers

LIBRARY AS A LEARNING RESOURCE

- ❖ More intensive user orientation programmes
- ❖ Digital Literacy Consultancy & references
- ❖ Faculty corner/student corner

- ❖ Monthly Workshops on Academic Communication and Publishing
- ❖ Academic Plagiarism Workshop to PG Students
- ❖ Bibliographic Reference Management Workshop
- ❖ Searching and Researching on WWW-Advanced Approach Workshop
- ❖ Academic Writing Workshop
- ❖ Academic Publishing Workshop
- ❖ Trial E-Learning module creation using Moodle and Edmodo
- ❖ Information Literacy Programme
- ❖ Course Proposal on Academic Communication and publishing was accepted by MG University Syndicate (for M Phil/PhD)

5 : STUDENTS SUPPORT AND PROGRESSION

- ✧ Anti-Narcotic Cell : Conducts regular inspections in the campus and awareness classes
- ✧ Women's Cell : Tutorial systems, awareness classes, skill development programmes-hand embroidery, poster competition, Miss St. Stephen Competition, Women's Day celebration
- ✧ CSM / Jesus Youth Units : conducts regular prayer meetings and charity works
- ✧ Snehaniidhi: Collects money from staff regularly for the poor and needy students.
- ✧ Counselling Cell: Internal & External counselor
- ✧ PTA : Award special prizes for meritorious students.
- ✧ Career And Placement Cell: conducted eight orientation programmes for the students, signed MOU with ENBRIG in Microsoft Excel, Students recruitment drives.
- ✧ E D CLUB : Training for the students on making Paper Bag , Paper Pen and cloth matt, Skill Development programme, industrial visit
- ✧ BIRD CLUB INTERNATIONAL: One short film "Karuthal" was produced and represented first international rain film festival in Munnar.
- ✧ Malayala Samajam : Observation of Mother tongue day, Releasing Manuscript " Karnikaram- 2019"
- ✧ Grievance Redressal Cell
- ✧ Walk With a Scholar (WWS)
- ✧ Student Support Programme (SSP)
- ✧ NSS, NCC and CEERD

STUDENT'S ACHIEVEMENTS

- ❖ Amala Raju , S1 Economics and got Silver Medal in Kottayam District Athletic Meet held at Pala Municipal Stadium.
- ❖ Arnold Joseph, S3 MCom got Bronze medal in the Judo Championship of MG university held at SreeSankara College, Kalady.
- ❖ Arnold Joseph, S3 MCom got gold medal in the Kerala State wrestling Championship.
- ❖ Amal Das D, S5 B.Sc Mathematics got Bronze medal in the MG University Best Physique competition.
- ❖ Nevil T Saji, S2 B.A Economics, won bronze medal in the M.G University wrestling Championship held at St. George College, Aruvithura.
- ❖ Football Team won second place in the Baselious Trophy in All Kerala intercollegiate football tournament.
- ❖ Football Team emerged as champions in the LIFO intercollegiate football tournament held at Mar Kuriakose College, Puthuvely.
- ❖ Johnys Stephen and Jewel Raju Sem 6 English won 3rd prize in the Debate competition held at SH College Thevara and second prize in Chavara speech competition.
- ❖ CPL Ananthakrishnan won second prize in the All Kerala NCC Quiz competition held at St, Thomas College Pala.
- ❖ College Guard team won the 4th prize in the All Kerala Inter Collegiate Guard competition.
- ❖ U/O Anumol Dharmarajan & U/O Sajith Kumar won chief ministers scholarship for the best NCC Cadets OF 17 K BN NCC.
- ❖ SU.O Bijil George of Sem 6 Physics participated in the National Integration Camp held at Cherthala.
- ❖ U/O Joyal Varghese of Sem 6 English & Anumol Dharmarajan of sem 6 Chemistry participated in the National Integration Camp at Kozhikkode
- ❖ Two students participated in All India Trekking camp at Tirupati.
- ❖ Four students participated in Army attachment camp at Pangode, Thiruvananthapuram.
- ❖ Four students participated in All India Trekking Camp at Kulamavu

MERIT DAY



Celebrated Merit Day 2018 with the Chief Information Officer and Former DGP, Sri Vincent M. Paul IPS as the Chief Guest.

X MAS CELEBRATION



Celebrated X mas 2018 Rev. Fr. Tom Uzhunnalil delivered the message

ACHIEVEMENTS

Organized **Model Parliament** on 27th February 2019 supported by Ministry of Parliamentary Affairs, Government of Kerala. St.Stephen's College was selected as one of the four colleges in the Kottayam District to conduct the same.

- ❖ Health Infonet – Health Literacy Portal started by the college was selected as one of the Best Proposals for the 'One MP One Idea Competition'. Around 5000+ individuals joined the online modules at this portal.

INTERCOLLEGIATE COMPETITIONS

Sports

- ❖ Bishop Tharayil and Sr. Goretti Memorial All Kerala Inter-Collegiate Volley Ball (M&W).
- ❖ Mar Kuriakose Kunnacherry All Kerala Inter-Collegiate Football Tournament.
- ❖ Golden Jubilee Memorial All Kerala Inter-Collegiate Shuttle Tournament for Men.

Academics

- ❖ All Kerala Intercollegiate Physics Quiz and seminar competition
- ❖ Intercollegiate Commerce quiz competition –Commera 2019
- ❖ Intercollegiate Debate competition- Department of Economics
- ❖ Organized the event 'Journey through the Milky way', a rare chance to witness the celestial objects for the students and public – by Department of Physics

ALUMNI

- ❖ Active college ALUMNI with Facebook and WhatsApp groups.
- ❖ Active ALUMNI Chapters in countries all over the world.
- ❖ Annual Alumni Meet conducted in December and election of new executive members for the next three years. Adv. Roshy Augustine MLA was the chief guest.
- ❖ Former Chief Minister Sri. Oommen Chandy delivered K. R. Narayanan Memorial Lecture.
- ❖ Batchwise Meet
- ❖ Alumni contributed Rupees One Lakh for Cancer Patients.

PTA

- ❖ Departmental PTA as well as General PTA are organized regularly.
- ❖ Provide funds for the development of the College.
- ❖ Provides cash awards for the toppers.
- ❖ Conducted orientation programme for the parents with the Former DGP Alexander Jacob as the Resource Person.

6 : GOVERNANCE, LEADERSHIP AND MANAGEMENT

- ❖ Active involvement of Governing Body
- ❖ Support of management in all activities
- ❖ Blessing of Indoor Stadium by His Grace Mar Mathew Moolakkattu
- ❖ Blessing of Ladies Hostel (UGC Supported)
- ❖ Golden Jubilee celebration of Degree upgradation of Five Departments. The teachers and students of first batch were honored.
- ❖ Academic Audit by Governing Body conducted during in June 2018.
- ❖ AQAR 2017-18 uploaded by IQAC
- ❖ Applied for NIRF Ranking 2019.
- ❖ RUSA fund of Rs. 2 Crore was sanctioned for the college.
- ❖ Collected students feed back
- ❖ Inspection of New Ladies Hostel by UGC expert committee
- ❖ Sanction of four courses under NSQF

7 : INNOVATIONS AND BEST PRACTICES

- ❖ Ensured maximum working days
- ❖ Environment conscious programmes organised by CEERD
- ❖ Initiated certificate course; Workshop on mushroom cultivation; observation of world Food day ;Field visit to KSS; Training in organic farming, soap and detergent preparation, animal husbandary, Biocompost preparation, paper bag, paper pen & cloth mat making ; Vermi-compost unit initiated in the campus
- ❖ Bacteriological analysis of the water samples of uzhavoorPanchayath and submitted the report to the health authorities
- ❖ Embroidery training to girl students and staff
- ❖ Training on paper bag, paper pen & cloth-mat making conducted by NSS & CEERD
- ❖ Physical Education Open Course students calculated the BMI (Body Mass Index) of students
- ❖ Blessing of the Indoor Stadium by His Grace Mar Mathew Moolakkattu
- ❖ Hosted M.G University Judo Championship

- ❖ Organised coaching camps in Football, Volleyball, Ball badminton, Judo, Table-tennis, Taekwondo, weight lifting, Kabaddi, KHO-KHO & Athletics
- ❖ Mahatma Gandhi Physical Education PG Restructuring workshop
- ❖ Blessing of the Ladies Hostel (UGC Sponsored)
- ❖ Manuscript magazine – Karnikaram 2019 by Malayalamajam.
- ❖ Nature camps by Department of Zoology & Botany
- ❖ Celebration Ozone Day by Department of Zoology & Botany
- ❖ As part of Ozone Day, Painting competition was conducted for school students
- ❖ Maintenance of medicinal garden
- ❖ BIRD CLUB INTERNATIONAL- Production of a short film Karuthal and a documentary Kattuchempakom presentation of the same in the first international Rain Film Festival in Munnar
- ❖ MATHELETICS 2K18 : -Intercollegiate Mathematics quiz competition
- ❖ Inter collegiate Commerce Quiz competition – Commera 2019
- ❖ Career & Placement Cell organized eight career orientation programmes
- ❖ Students placements in companies like MRF Ltd and Wipro.
- ❖ MOU for certificate course with KSS Chaithanya & ENBRIG
- ❖ Organised the event Journey through the Milky Way , a rare chance to witness the celestial objects for the students & public – by Dept. of Physics
- ❖ State level workshop on Data Analysis in Social Sciences in association with Mahatma Gandhi University by Dept. of Commerce

CENTRE FOR ENVIRONMENTAL EDUCATION AND RURAL DEVELOPMENT (CEERD)

- ❖ CEERD distributed the Paristhithi Mithra Awards on 10th June 2018. The award winners were Marthoma College, Tiruvalla and Mrs. Ruby Thomas Thengumthotttil Puliyannoor in the educational Institutions and individual categories respectively.

List of research papers by title, author, department, name and year of publication

Year	Status/ISBN/ISSN No.	Link to the website of the journal	Link to article	UGC Care list/scopus/web of science/other mention
2019	ISSN: 0975-1815	https://museindia.com/	https://museindia.com/Home/ViewContentData?arttype=feature&issid=87&menuid=8499	e Journal
2019	ISSN:0022-3093	https://www.sciencedirect.com/journal/journal-of-non-crystalline-solids	https://doi.org/10.1016/j.jpcs.2021.110087	UGC Care List
2019	ISSN : 978-81-944045-0-7	http://www.ignited.in	https://documentcloud.adobe.com/link/track?uri=urn:aa-id:scds:US:765e33e1-937a-491c-84b2-d61fafc756d8	
2019	ISSN: 0304-8853	https://www.sciencedirect.com/journal/journal-of-magnetism-and-magnetic-materials	https://doi.org/10.1016/j.jmmm.2018.11.019	UGC Care List
2019	ISSN: 0304-8853	https://www.sciencedirect.com/journal/journal-of-magnetism-and-magnetic-materials	https://doi.org/10.1016/j.jmmm.2018.10.020	UGC Care List
2019	ISSN: 1422-0067	https://www.mdpi.com/journal/ijms	https://www.mdpi.com/1422-0067/21/2/528/htm	UGC Care List
2019	0009-3025	https://www.chemistdirect.co.uk/	https://royhagenwebdesign.com/theaic.org/pub_thechemist_journals/Vol-91-No-2/Vol-91-No-2.pdf#page=69	UGC Care List

Books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years.

Name of the teacher	Title of the book/chapters published	National / International
AshaRaju (Zoology)	A Short Introduction to Caenorhabditiselegans	National
Tina Jose (English)	Wandering woman	National
Jimmy James (English)	Nature Anthem	National
Jimmy James (English)	Rubrics of the Mind	National
Jesna Jose (English)	unveiling the chaos Within: An analysisof Trauma in Capharnaum	National
Jimmy James (English)	Voices from the margin	National

Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Name of Activity	Name of the Award/ Regonition	Name of the Awarding Government/Recognised body
	Best Cadet Awarrrd	Seventeen Kerala BN NCC Pala
The best NSS unit of M G University	Certificate of Merit	M G University
	Conduct of NCC Camp	17 Kerala Bn NCC
Appreciation Certificate for Outstanding Performance on Special Camp	Certificate of best NSS Unit	MulakkulamGramapanchayath

LIST OF TEACHERS WHO ATTENDED PROFESSIONAL DEVELOPMENT PROGRAMS

Name of teacher who attended	Title of the program	Duration (from – to) (DD-MM-YYYY)
Abhishek Thomas	SWAYAM ARPIT - Refresher Course in Commerce	01-09-2019 to 15-01-2020
Aby Jimson	SWAYAM ARPIT - Online Refresher Course In Chemistry For Higher Education	15-10-2019 to 16-02-2020
Ambili Catherine Thomas	Short Term Course on Data Analysis Academic Publishing in Social Sciences	06-08-2019 to 10-08-2019
Biju Thomas	Bioinformatics for Basic research and Teaching	28-11-2019 to 03-12-2019
Kurian V. John	Refresher Course on Effective Teaching Skills	04-12-2019 to 17-12-2019
Dr. Christy Philip	A Short Term Course in E-Teaching with Learning Management Systems	20-05-2020 to 30-05-2020
Dr. Sincy Joseph	A Short Term Course in E-Teaching with Learning Management Systems	20-05-2020 to 30-05-2020
Dr. Jisha George	Short Term Course on Data Analysis Academic Publishing in Social Sciences	06-08-2019 to 10-08-2019
Dr. Stephen Mathew	Short Term Course on Data Analysis Academic Publishing in Social Sciences	06-08-2019 to 10-08-2019
Jais Kurian	MOOC in Pest and Disease Management through Organic and Biocontrol Methods	29-04-2020 to 22-05-2020
Jincy Mathew	Short Term Course on Data Analysis Academic Publishing in Social Sciences	06-08-2019 to 10-08-2019
Jinnu Anna Kuriakose	Short Term Course on Data Analysis Academic Publishing in Social Sciences	06-08-2019 to 10-08-2019
Lijiyamol Thankachan	One Week FDP on Capacity Building in Skill Development	04-03-2020 to 10-03-2020
Navitha Elizabeth Jose	UGC Sponsored Orientation Programme	16-10-2019 to 05-11-2019
Thomas KC	UGC Sponsered Refresher Course in citation network analysis and exploratory data analysis using R (Multidisciplinary)	18-02-2020 to 02-03-2020
Tina Jose	UGC - Sponsored Orientation Programme	16-10-2019 to 05-11-2019

FACULTY DEVELOPMENT PROGRAMMES

Introduction to ERP



An introduction to ERP was held on 05/02/2019 for all the staff members from the various departments of the college. The session was conducted by Sri Sirajudhin of Meshilogic Total Campus Solutions. The gathering was welcomed by the IQAC Coordinator Sri Jais Kurian. There were 53 participants representing the different departments as well as office staff. Sri Sirajudeen spoke to the participants on the importance of ERP software and its functioning. The was a great eye opener towards building a tech-enabled education in the current scenario. It helped the participants get an idea about how effectively ERP can be used in enhancing the day-to-day operations like, manage online admissions, student enrollment, attendance, online fees, grades, etc. The session concluded on a successful note with participants asking queries and the resource person answering them as best as he could. The Vote of Thanks was proposed by Sri Abhishek Thomas coordinator of ERP in the college.

Two Day Workshop on OBE & Curriculum-Based Design



A Two Day Workshop on OBE was held on 17th and 18th April 2019 for all the teaching staff members. The resource persons were Sri Thomas K.C. Head of the Department of Economics and Ms. Navitha Elizabeth Jose Assistant Professor of English. There were 40 participants from various departments of the college. The workshop was quite useful in acquiring in-depth knowledge about the topic “OBE & Curriculum-Based Design”. The IQAC Co-ordinator Lt. Jais Kurian welcomed everyone. The workshop highlighted the importance of learning the educational system better that would enable one to produce skilled, efficient and employable candidates with higher knowledge and better perspective.

There were practical sessions on how to write Programme Outcomes, Programme Specific Outcomes, Course Outcomes, tagging course outcomes, taxonomy of learning, attainment of Cos, PSO and POs, Tagging of Questions with Cos and Taxonomy tables. The participants were asked form into groups and formulate POs and Cos for a course of their choice. These sessions concluded on a successful note at the end of 2 days with participants asking queries and the resource persons answering them all. The Vote of Thanks at the end of 2 days was proposed by the Joint IQAC Co-ordinator Dr. Sincy Joseph.

Academic Retreat



An academic retreat session was held on 21/5/2019 for all the staff members from the various departments of the college at Chaithanya Pastoral Centre, Kottayam. The group was welcomed by the Principal Sri. Jose Thomas. The programme was inaugurated by Mar Joseph Pandarasserril, Auxiliary Bishop of Archeparchy of Kottayam. Rev Fr Alex Ackaparambil, Manager in his presidential address spoke to the participants on the importance of such a get together. The session was conducted for the teachers by Dr. Jose James. There were 55 participants representing the sciences and the arts, as well as commerce. The retreat was a great eye opener towards the future. It helped the participants get an idea about how effectively they could move forward. The participants worked in groups as well to see how they could function more effectively. The meeting concluded on a successful note with participants asking queries and the resource person answering them. The Vote of Thanks was proposed by the IQAC Co-ordinator Lt. Jais Kurian.

Building an Academic Climate on the Home Turf : An Orientation to Quality



A seminar was held on 04/03/2020 for all the staff members from the various departments of the college on the topic “Building an Academic Climate on the Home Turf”. The session was conducted for the teachers by Dr. T.M. Joseph. The Principal Dr. Jose Thomas welcomed the gathering. There were 40 participants for this session which proved to be quite useful to the participants, touching upon various aspects of how to build an academic atmosphere within the college. The session concluded on a successful note with participants asking queries and Dr. T.M. Joseph answering them all. The Vote of Thanks was proposed by the IQAC Co-ordinator Lt. Jais Kurian.

ADMINISTRATIVE TRAINING PROGRAM FOR NON TEACHING STAFF

REPORT ON TRAINING PROGRAMME ON APPLICATION OF EXCEL



A training program on Application of Excel was organized by the Department of Computer Science and IQAC, St. Stephen's College Uzhavoor at FIST Lab, from 2.30 pm to 4.30 pm on 7th December 2019. Six Participants among the office staffs attended this program. The session was handled by Sri. Manoj K Yashodh, HOD, Department of Computer Science, St. Stephen's College Uzhavoor. During the program the participants were trained on various applications of Excel. During this session, all the participants were provided with hands on sessions to get detailed information regarding the applications of Excel. The detail explanation of the contents covered in the training programme was very beneficial. The programme came to an end at 4.30 pm.